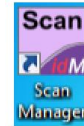# DIY Final System Check: identiMetrics Timeclock

Step 5 is the Final System Check. This is when the identiMetrics system is tested to ensure that everything is working **_prior_** to GO-Live.

Although identiMetrics recommends we do this final step together by scheduling an appointment with a Biometric Expert, this comprehensive checklist will guide you through a DIY Step 5: Final System Check.

☑ Software & Finger Scanner Checks

- identiMetrics software installed and presenting with a short cut on the desktop.

- Finger scanner is connected.

- Receiving application installed.

☑ Pre-scan Checks

- Scan Manager open and reads, "PLACE FINGER".

- Receiving application open to the page ready to receive finger scan input, (this maybe be a URL).

☑ Scan Checks

- When an enrolled person scans their finger correctly, the receiving application responds with the clock event for that person.

- When an enrolled person's finger scans successfully, an affirmative sound is heard and volume is appropriate for user to hear the audio feedback.

- Scan Manager responds to placement to guide the user.

☑ Enrollment Check

- Check the database for the number of enrolled users (green dots) before using. identiMetrics strongly recommends having 99% of enrollments completed for the best results.

☑ Ergonomics & Best Practices

- Finger scanner located at an appropriate height for easy finger placement, and free from clutter and obstacles.

- Wall mounted devices should be no higher than 48".

- Users have been trained and have had ample practice using the finger scanner.

- Finger placement guide has been posted for users to reference

- Access to water to dampen the finger of harder to identify users.

- Access to alcohol wipes for regular scanner cleaning.

Need assistance? It's easy to get in touch with one of our Biometric Experts!

GO   .com   support@identimetrics.net   215-836-5640